## REQUIRED DOCUMENTS FOR REGISTRATION

### 2018-2019 SPRING SEMESTER FINAL REGISTRATION PERIOD:
February 19, 2019 – February 22, 2019

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Required Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candidate’s Online Registration Form</td>
<td>After online application, the form created by the system should be printed and signed by the candidate.</td>
</tr>
</tbody>
</table>
| Diploma or Graduation Certificate    | - The certified copy of the Bachelor’s Diploma is required for MSc applications.  
                                          - The certified copy of the Bachelor’s Diploma and the certified copy of the Master’s Diploma are required for PhD applications.                              |
| Transcript                           | - An original bachelor’s transcript indicating grade point average (GPA) is required for MSc applications.  
                                          - An original undergraduate and master’s transcript showing GPA are required for PhD applications.  
                                          - Applications are evaluated according to the 100-note grading system.  
                                          - If the original transcript is prepared in 100-note grading system, the grade point average will be considered. If the original transcript is prepared in 4-note grading system, Council of Higher Education (YOK’s) conversation table will be used to convert 4-note grading system to 100-note grading system. |
| ALES Score                           | - Candidates must achieve the minimum scores specified in the table showing minimum ALES scores and score type  
                                          - ALES scores obtained before 27.09.2017 are valid for 3 years. Other ALES scores are valid for 5 years.                                                                                      |
| Substitutes for ALES Score (GRE-GMAT Score) | - Minimum score of 149 from GRE is accepted as a substitute for ALES.  
                                          - Minimum score of 450 from GMAT is accepted as a substitute for ALES.                                                                                                                                 |
| Foreign Language Score               | - Graduate program candidates must provide the minimum score of Foreign Language Examination (YDS) or other national and international foreign language exams accepted by OSYM (CPE, CAE, TOEFL IBT, PTE) |
| Two (4) Photos                       | - Colored  
                                          - Copies are not accepted                                                                                                                                                                                                 |
<p>| Copy of ID Card on                   | - For Turkish candidates                                                                                                                                                                                                 |</p>
<table>
<thead>
<tr>
<th>A4 Paper</th>
<th>• Two Copies are required</th>
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</thead>
</table>
| Copy of Passport on A4 paper | • For international candidates  
• Two Copies are required  
• Certified Turkish translation of the passport is required. |
| Foreign National Number | • For international candidates  
• A number given from Turkish Republic General Directorate of Population and Citizenship Affairs such as “YU9.....”  
• Please visit: [https://tckimlik.nvi.gov.tr](https://tckimlik.nvi.gov.tr) |
| Turkish and Foreign Language Application and Research Center (TOMER) Certificate | • For international candidates  
• Certificate should be at C1 level  
• Not necessary for programs which gives education in foreign languages. |

Note:  
1) ALES scores obtained before 27.09.2017 are valid for 3 years. Other ALES scores are valid for 5 years. ([YOK’s decision on ALES scores validity](https://tckimlik.nvi.gov.tr))  
2) GRE and GMAT scores are valid for 5 years.  
3) Foreign language scores must be obtained in the last five (5) years. ([In accordance with YOK’s decision on the validity period of foreign language exams](https://tckimlik.nvi.gov.tr))(KPDS, ÜDS, YDS ve e-YDS)